

NH Government Finance Officers Association
Executive Committee Meeting
Tuesday, October 6, 2020
9:00 AM – NHMA, Concord, NH (VIA ZOOM)

Members Present: Geoff Ruggles; Tom Boland; Naomi Bolton; Tammy St. Gelais; Vicki Lee; Mark Decoteau; Justin Campo; Becky Benvenuti; Jill McNeil; and Carrie Klebe. Naomi Bolton kept the minutes.

Members Unable to Attend: Katie Graff

Others Present: Tina Waterman, Concord

Call to Order: Geoff Ruggles called the meeting to order at 9:01 AM

Secretary's Report: Justin Campo moved, Mark Decoteau seconded to approve the August 11, 2020 minutes as amended. Unanimous vote in favor.

Treasurer's Report: Mark Decoteau went over the Treasurer's report. Vicki Lee moved, Naomi Bolton seconded to approve the treasurer's report as presented. Unanimous vote in favor.

Committee Reports:

- *Legislative Committee* – Becky Benvenuti shared that the agency budgets were supposed to be available to the public as of 10/1 and as of today they aren't available. Overall the state has a shortfall of over \$400 Million, so everyone is anxious to see the numbers.

Federal Money – there was a trimmed down version of the Hero's Act yesterday approved yesterday; the Care's Act was extended until 2021. 153 LSR's out and the period for incumbents is closed. NH Retirement System is up about 20%; bills are coming to extend the Cares Act. There are a lot of changes coming.

- *Training Committee* – Tammy St. Gelais explained that there have been no meetings due to COVID-19. The 2021 annual conference has been planned as it is going to be the 2020 that was planned and couldn't be held because of the pandemic. Everyone that has paid will be carried over.
- *Certificate Program* – Jill McNeil informed us that all the NHDRA class on 10/7 and auditors will be here all via Zoom. The next 2 classes need to be held in person, Excel, Comm, Quickbooks. She has found a local hotel willing to allow in class students at a cost of \$300/day. The hotel will be needed for 5 days. Naomi Bolton moved, Vicki Lee seconded to approve \$1,500 for hotel room rental to hold classes. Unanimous in favor. The Board thanked Jill for doing an outstanding job on making the certificate program stay on track and making it work all around – kudos!! There are currently 6 people signed up for the 2021 program.
- *Membership Committee* – Jill McNeil informed the group that we currently have 302 regular members and 51 associate members that have paid. There are currently 20 associate members and about 100 +/- that have not yet renewed.
- *Purchasing Committee* – Tina Waterman stated that they just completed the salt coop contract with Morton Salt with the option to renew. There is also an option to renew for up to 4 years. Lebanon joined the coop bid this year. Other than that they haven't had any virtual meetings yet and is hopeful to hold a meeting before the end of the year.
- *Website Advisory Committee* – Nothing new to report

- *Audit Committee* – Nothing new to report
- *NH Public Finance Consortium* – Nothing new to report
- *NE States GFOA* – The committee met via zoom yesterday. New officers were elected. The 2020 conference originally to be held in Rhode Island is cancelled. The incoming president will be working on scheduling the 2021 conference in Massachusetts.
- *NH PDIP Advisory Committee* – Nothing new to report

Old Business:

- *List-serve Use Policy* - Geoff Ruggles found a sample, actually colleges have a lot of them. Tom Boland helped in a couple of areas of the list serve policy. Tom Boland moved; Vicki Lee seconded to adopt the List-serve Use Policy as written. Unanimous vote in favor.

New Business:

- *Election of Officers* – The Board asked if we can do with our officers the same that NESGFOA which is put it out to membership and re-meet via ZOOM. It would be a quick meeting to approve the slate of officers to serve from 9/1/2020 – 8/31/2021. Tammy offered to do the agenda to mirror the NESGFOA.
- *Legislative Committee Chair replacement* – Tammy St. Gelais stated that she is willing to research prior members, but because NHMA has such a large part in this it makes sense for Becky Benvenuti to be chairman. Ms. Benvenuti will talk with Margaret Burnes, Executive Director of NHMA to make sure she's comfortable with it. It would be good to get some new fresh members too. We are happy to solicit on the list serve looking for volunteers. The committee has been dormant for some time.

Executive Session: None

Vicki Lee moved; Justin Campo seconded to adjourn meeting at 9:42 AM, unanimous vote in favor.

The next meeting of the Executive Committee will be held December 1, 2020, 9 AM via Zoom.

Respectfully submitted,

Naomi L. Bolton

Naomi L. Bolton
Town Administrator
Weare, NH