

NH Government Finance Officers Association
Executive Committee Meeting
Tuesday, February 1, 2022 9:00AM
Teleconference Meeting via Zoom

Members Present: Geoff Ruggles; Tom Boland, Naomi Bolton, Mark Decoteau, Vicki Lee, Carrie Klebe, Tammy St. Gelais, Jill McNeil, Tina Waterman, Justin Campo, Tammy Penny

Call to Order: Geoff Ruggles called the meeting to order at 9:09AM

Secretary's Report: Tom Boland moved to approve the November 4, 2021; minutes as written: Naomi Bolton seconded the motion. Justin abstained, as he wasn't in attendance. 10 – 1 in favor.

Justin Campo moved to approve the December 7, 2021; minutes as written: Geoff Ruggles seconded the motion. Unanimous vote in favor.

Treasurer's Report: Mark Decoteau reviewed the treasurer's income and expenses through December 31, 2021. December's ending balance was \$144,434.23. Tom Boland moved to accept the treasurer's report as presented. Geoff Ruggles seconded the motion, and the treasurer's report was approved unanimously.

Committee Reports:

- *Certificate Program:* Jill McNeil stated there are 3 open spots left. She is still waiting on the DRA presentation date to be reset. It was scheduled for October but since that is tax rate setting time, it was suggested to move to April. Jill stated that the building is currently closed until the end of February so she can't book rooms until then. Most of the classes are to be held at the NHMA building. However, there is money in case space is needed elsewhere. Books are ordered and instead of \$15 - \$20 apiece, the price is now \$6 from GFOA. Tom Boland asked about scholarship request and Jill stated she had one, but the person had to pull out.
- *Training Committee:* Jill stated that sponsorships are down only \$4,000 from last year. Lots of vendors increased their donation. Lisa Parker, GASB, might need to be virtual as GASB might not let them travel. TD Bank as well with the economic update. Jill is still working on entertainment regarding a comedian, she still has 3 to decide on. Tom asked about 1st amendment audit. Jill explained that it is people that are coming in and filming people in the workplace and putting it on YouTube and these people are getting arrested, they are getting paid for these clips. There was a Presentation done at the tax collector's conference and Jill has stated quite a few people said that we should be having a presentation as well. It was brought up that that sign should be put up in

offices that gives police officers to fall back on stating these are restricted areas. There was an article in the concord monitor there is article regarding Charlestown.

Tammy mentioned that there will be a reception dinner combination. There will be hors d'oeuvres' with food stations and a taco station because it's Cinco de mayo. Congrats to Jill on a great job, as usual.

- *Membership Committee:* Jill has been getting a lot of membership request to pay the \$15 to add NESGFOA to their membership. Tammy had sent out an update to see if anyone wanted to pay the \$15 extra to be a NESGFOA member and a bunch did that. Tammy stated that the committee voted on \$100 discount so that may be why and thinks she will get a lot of interest.
- *Purchasing Committee:* Tina stated that after 2 years they held their first virtual meeting on 1/18. Participation was low. There was a nice presentation on supply team issues. Tina has the presentation if anyone is interested. She thanked Justin for getting the agenda on the website. She also sent out the agenda and the email to the list serve. Tina put a feeler out to get a Vice Chair for the committee. The City of Concord is working with City of Dover for cooperative elevator services bid. Bids are due May or June for August 1st. The next meeting is 4/12 9:00AM. Meetings will probably stay virtual. Tina thinks this may help with attendance, so people don't have to travel. Meetings are held once every quarter.
- *Website/Consortium Advisory Committee:* Justin will update the website. Names need to be updated. Tammy stated she will let Justin know the changes.
- *NESGFOA:* Tammy stated we have \$100,500 in sponsorships so far; we need \$166,000 so hopefully we will get more. We get a lot of \$5000 ranges. Shane Kavanagh is coming to talk about ethics. Motivational sessions, Carl Weber, Building Powerful Habits for a Positive Mind and Don DeAngelis has a session on Personalities in the Workplace. Don Winn will present a Business Communication class for an afternoon session. There will be a GASB update but not sure if Lisa can do it in person or not. Tammy named other sessions as well as a Caricature, golf tournament, Mount Willard hike, comedian, and a band.

Spring seminar is March 31- April 1st in person in Waltham, MA. Tammy mentioned some of the topics that will be held such as Economic Outlook & Interest Rate Update, Cybersecurity for the Local Government, HR Challenges in the Public Sector, Understanding ARPA funds, Funding Climate Resiliency, etc. Registration will be coming out soon.

- *NHPDIP:* Geoff invited Michelle Bourgadeus, City of Manchester, but he didn't hear back from her. Tom stated is willing to let Dawn Enwright, City of Concord, take the spot of Dave Fredette.

- *Legislative Report:* Katherine Heck joined us to talk about legislative updates. She stated the legislative has been very busy bringing forth a vast number of bills that effects municipalities. She stated that the general court website has a lot of online functions this year that can be very helpful. You can upload written testimonies in PDF format, and you can remote sign in using your name and your email address, who you represent whether it is yourself or your town and if say I oppose or support a bill which will be read out loud at the hearing. You will still have to testify still in person. NHMA bulletin has information on this.

Katherine mentioned there were a lot of house bills on their plate: HB1494, HB1417, HB1590, HB1570, HB120. She also mentioned some Senate Bills (see NHMA bulletins for more information).

Old Business:

- NHPDIP vacancy:

Dawn Enright, Tax Collector from Concord is interested to be the NHGFOA representative. Geoff nominated Dawn, Naomi seconded, all were in favor.

New business:

- GFOA conference in Austin, Texas. The policy pays for 1st Vice President to attend. Naomi would be voted in as 1st Vice President and Vicki or Mark as 2nd Vice President and Tom Boland as President at the May conference. Naomi stated that she wasn't interested at this time to go. Vicki stated that she would be interested in attending to represent the executive committee which was accepted by committee.
- GAAP Update: Tammy mentioned that the GAAP updated would be February 25th at 10:00AM and is free to membership and will be held via Zoom.
- Policy reviews: Tammy suggested that we take a few at a time because that has worked for her so it's not so overwhelming. Geoff stated that we can do that and when meetings get over early, we can tackle a few at a time. He stated we will work at the beginning of the alphabet and work our way thru.

Adjournment:

Naomi Bolton moved; Tom Boland seconded to adjourn meeting at 10:28AM, unanimous vote in favor.

The next meeting of the Executive Committee will be held March 1, 2022, 9 AM via Zoom.

Respectfully submitted,

Vicki Lee

Vicki Lee, NHGFOA Secretary

Approved: April 5, 2022 at Executive Committee Meeting via Zoom