

NH Government Finance Officers Association
Tuesday, May 4, 2021
9:00 AM – NHMA, Concord, NH (VIA ZOOM)

Members Present: Geoff Ruggles; Mark Decoteau; Tom Boland; Jill McNeil; Katie Graff; Carrie Klebe; Tammy St. Gelais; Naomi Bolton; Vicki Lee; and Justin Campo. Naomi Bolton kept the minutes.

Others Present: Katherine Heck; Becky Benvenuti; Tina Waterman

Call to Order: Geoff Ruggles called the meeting to order at 9:00 AM

Secretary's Report: Vicki Lee moved, Tom Boland seconded to approve the February 2, 2021 and March 12, 2021 weare approved as amended, unanimous vote in favor.

Treasurer's Report: Mark Decoteau reviewed the treasurer's information. He then explained that the budget that was shared shows the approved 2020 budget and the board needs to make changes for the 2021 numbers. Geoff Ruggles moved, Justin Campo seconded to approve the treasurer's report as presented, unanimous vote in favor.

Committee Reports:

- *Legislative Report:* Becky Benvenuti and Katherine Heck went over what has been happening at the State level. The State did not start meeting until February, which is a little later than usual. They met 3 times and they are tracking 13 bills. HB 243 is relative to the form of municipal budgets, relative to municipal estimates of expenditures and revenues, and relative to the requirement that certain governing bodies submit recommendations to the budget committee. This was recently amended and out to pass. The budget is being heard today. It was approved by the house. Included in the budget was the elimination of State Aid payments. Hearings are at 1 PM and 6 PM today. ARPA – funding coming soon, this is going to have significant impact on the State budget. The State is not allowed to reduce any taxes with the ARPA money.
- *Training Committee:* Jill McNeil has confirmed with most of the speaker for the annual conference which is scheduled for November 4th & 5th, 2021. The committee will be meeting next Tuesday. There are still 79 attendees that have not cancelled. The sponsors need to be confirmed as well. Tammy St. Gelais reported they are also working on planning the 2022 New England Conference.
- *Certificate Program:* Jill McNeil reported that the first virtual class went well. Their building is staying closed so they will be looking for a room at a local hotel they could rent or the National Guard. It will not be needed until October and hoping the National Guard has space. Their rent is \$60 versus a hotel fee. There are 27 for the upcoming virtual class.
- *Membership Committee:* Jill McNeil will be sending out invoices again soon. .
- *Purchasing Committee:* Tina Waterman reported that they have not had any virtual meetings yet. She is going to reach out to the group this month to see about meeting. She is also going to be reaching out to other communities to see if they would like to group purchase salt with Morton Salt for July 1st. The feedback has been very positive. In 2022 they are going to look to go out for cooperative bid for elevator services and she is looking for other communities that might be interested.
- *Website/Consortium Advisory Committee:* Chairman Ruggles stated that he will address this later on the agenda.
- *Audit:* Nothing to report

- *NESGFOA*: Tammy St. Gelais stated that the Spring Conference was held April 8 & 9 and there were good speakers. The September Conference originally scheduled for the Seacrest is planning on being held virtually for now. There is a possibility that the Spring Conference of 2022 can be held at the Seacrest. They will be starting to plan for the fall 2022 conference to be held at the Mt. Washington Hotel.
- *NHPDIP Advisory Committee*: Nothing to report.

Old Business:

- *Website/Consortium Advisory Committee*: Chairman Ruggles reported that he sent out some requests for volunteers. He got 1 response, Tammy Letson who is a vendor – Cohos Advisors. Justin Campo stated he was willing to help out. Chairman Ruggles will join Justin and he will try to set up a meeting with Betsy to go over things with her before she retires. Tammy and Jill have the information for access from Betsy and will share with Justin and Chairman Ruggles.
- *2021-2022 Budget*: Chairman Ruggles stated that with a lot of things up in the air we will hold off until August or September. The committee agreed.

New Business:

- *GFOA Education Survey Request*: Chairman Ruggles will email Tami Garrett back to let her know we are interested in participating and will send around the survey for further input.
- *Honoring Retirees*: The committee discussed ways of honoring retirees. Mark Decoteau moved, Vicki Lee seconded to recognize and honor long term members, unanimous in favor.

Tom Boland moved; Geoff Ruggles seconded to adjourn meeting at 9:52 AM, unanimous vote in favor.

The next meeting of the Executive Committee has tentatively set July 13th if necessary, but if not August 3, 2021, 9 AM via Zoom will be a definite.

Respectfully submitted,

Naomi L. Bolton

Naomi L. Bolton
Town Administrator
Weare, NH