

NH Government Finance Officers Association
Executive Committee Meeting
Thursday, March 14, 2019
9:00 a.m. NHMA, Concord, NH

Members Present: Geoff Ruggles, Tom Boland, Naomi Bolton, Vickie Lee, Justin Campo, Jill McNeil and Tammy St.Gelais participated in person. Naomi Bolton kept the minutes.

Members Unable to Attend: Mark Decoteau; Katie Graff, Barbara Reid, Doreen Chester and Betsy McClain
Others Present:

Call to Order: Geoff Ruggles called the meeting to order at 10:32 AM.

Secretary's Report: Vickie Lee made a motion to approve the January 17, 2019 minutes, Tom Boland seconded the motion; members voted in favor with Justin Campo abstaining.

Treasurer's Report: Mark Decoteau was absent therefore there was no Treasurer's Report presented.

Committee Reports:

- *Legislative Committee*
 - No update was available.
- *Training Committee*
 - Tammy St. Gelais passed around the agenda for the conference. She indicated that currently they have \$39,200 in sponsors for the conference. The conference theme is "Kentucky Derby". There will be a photo booth; Kate McGovern will be present for book signing; the gift is a chair/cooler. The brochures are done and will be put in the bags. There will be awards for costumes (hats, ties, best dressed, etc.) Justin Campo, Doreen Chester and Barbara Reid will be the judges.
 - The certificate program budget has \$10,000 for total costs. There have been a lot of applications for scholarships. A package containing all the scholarship applications was provided to each board member. The Board will individually look at the applications and provide Tammy St. Gelais feedback on the top seven (7) before March 29, 2019. The Excel class will need a computer lab and one has not been located yet. Naomi Bolton offered to check with DOT as she took a class there and there was a computer lab.
- *NH Public Finance Consortium* –No update was available
- *Membership Committee* – Nothing new to update
- *Website Advisory Committee* – Nothing new to update
- *Audit Committee* – Nothing new to update
- *NE States GFOA*
 - Tammy St. Gelais provided the dates and locations for the spring and fall conferences.
Spring – April 4 & 5 – in Waltham, MA
Fall – September 8-11th – Stowe, VT
- *NH PDIP Advisory Committee* – Nothing new to update
- *Purchasing Committee* – Nothing new to update

Old Business: None

New Business:

There was a question regarding the website. Betsy McLain, past president is still on, did the Board want to take her off or leave her on.

Board members that have not done so yet need to send Tammy St. Gelais a picture.

Tammy St. Gelais asked the Board if flowers could be sent to Ginger at the Bureau of Training for all her help with the Certificate Program. The Board agreed to sending the flowers and Tammy will take care of it.

Executive Session: None

Meeting adjourned at 11:15 am.

The next meeting of the Executive Committee will be held at the annual conference, May 2, 2019 at the North Conway Grand Hotel in North Conway.

Respectfully submitted,

Naomi L. Bolton

Naomi L. Bolton
Town Administrator
Weare, NH