

NH Government Finance Officers Association  
Executive Committee Meeting  
Thursday, March 14, 2024  
Teleconference Meeting via Zoom

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**Members Present:**

Naomi Bolton; Vicki Lee, Cheryl Lindner, Tammy Penny, Jill McNeil, Katie Phelps, Tammy Letson, Dawn Enwright, Justin Campo, Aaron Patt, Jessica Dennis, Alesia Williams, Tina Waterman

**Call to Order:**

Naomi Bolton called the meeting to order at 9:04 am

**Secretary's Report:**

Naomi explained that the minutes from the February meeting are not available yet. Then Tammy P, thanked Naomi for covering secretary duties for the January and February meetings.

Then Naomi mentioned that we have some guests who are interested in joining the executive committee attending today's meeting and asked these attendees to introduce themselves and explain why they want to join the NHGFOA executive committee. Aaron Patt from Greenfield, Jessica Dennis from Newbury and Alesia Williams from Lebanon all said a few words.

**Treasurer's Report:**

Cheryl presented the Treasurer's report. She first talked about the \$8,027.37 in February revenue from conference sponsorships, GAAP update, certificate program, dues and interest. February disbursements total \$2,071.65 with the largest expense being \$1,146.85 for the annual website maintenance. There was also a returned check that has already been remedied and \$603 was spent on a training seminar. The March balance in the fund to \$127,358.06. Then Cheryl talked about the budget. She explained that the majority of the revenue and expenditures are conference related.

Naomi took a few minutes to introduce all other members on the call since we have guests in attendance today.

Vicki moved to accept the Treasurer's report. Then Dawn Enwright seconded; motion carried.

Vicki then took a minute to explain how the slate of officers typically work. You start as a member at large and then work your way up. Naomi further explained that you usually move up after a year unless there is a vacancy and there is a need to move two steps. Naomi is staying for one more year. Vicki is retiring. Naomi needs to check with Mark to see if he is interested in moving to first vice-president and Cheryl would move to the second vice - president and Tammy P. would move from secretary to treasurer. Justin and Tammy L. would typically take the next step up if they wanted to. We can't make changes without Mark so Naomi will reach out to Mark. We will present the slate at the annual meeting in May.

**Committee Updates:**

**Legislative Update:**

Katherine was unable to attend so there is no legislative update today.

<u>Training Committee:</u>	Tammy S. is on vacation, so Jill gave the update. The Town of Londonderry was the only fellowship applicant. The deadline has come and gone and since we have one applicant the fellowship could fund at 100%. Cheryl made a motion to fund at 100%. Tammy L. seconded the motion. Motion passed. Jill explained that 125 people have signed up for the conference. There are 30 zoom option attendees. We are still down a little in sponsorships with two sessions at the \$750 level without sponsors. The listserv policy will be circulated and discussed at the April meeting. Everybody is now replying all on the Listserve because the emails are no longer coming through on behalf of sender name.
<u>Certificate Program:</u>	Jill explained that she conducted a fifteen-minute information session with certificate program registrants regarding expectations. The first certificate program class is April 3 <sup>rd</sup> .
<u>Membership Committee:</u>	Memberships are pretty much stagnant this time of year but some people will become members so they can attend the conference at a lower rate.
<u>Purchasing Committee:</u>	Tina mentioned that the last quarterly meeting was in January and the next meeting is April 9 <sup>th</sup> . She will get the upcoming agenda to Justin for website posting. She will also get the 2024 minutes to Justin for posting. Tina explained that the purchasing committee provides economies of scale and joint bid opportunities. It is free to join. You can also get sample bids and contracts from the purchasing committee. You can find Tina's contact information on Concord's website if you have questions.
<u>Website Committee:</u>	Justin mentioned that job postings should be in pdf form and that he is going to include a note in that section of the website to explain. There is now a section for the upcoming conference and as agendas come in he can post them. Jill inquired about adding a tag for legislation to the website but there may be a cost.
<u>Audit Committee:</u>	No updates.
<u>New England States GFOA:</u>	Tammy S. is on vacation, so Naomi updated the group. The NESGFOA will conduct their spring training in Waltham, MA on April 17 <sup>th</sup> and 18 <sup>th</sup> . We previously approved the funding for one executive committee member (Vicki) to attend the GFOA in Florida. This funding will now go to Cheryl instead. The executive committee agreed.
<u>NHPDIP Committee:</u>	Dawn explained that the December 2023 report was discussed at the last quarterly PDIP meeting and that they currently hold over \$600 million in funds and are doing extremely well. A lot of the discussion was around SB 553 which presents a change to the way the pool operates. The bill's premise is that all of the investments must be in the State of NH. If it passes, then the pool will have to issue an RFP for services because PFM would not be able to manage the pool any longer since they are not based out of NH. This legislation will have a major impact on the pool. The public hearing has not been scheduled yet. Dawn will submit quarterly PDIP reports to Justin for web posting.

Old Business:

We discussed the fellowship and the May conference earlier in the meeting.

New Business:

Naomi needs to discuss with Mark before she can present the slate of officers for review at the next meeting. The next regular executive committee meeting is April 11<sup>th</sup> at 9:00am.

Adjournment: Tammy P. made the motion to adjourn. Cheryl seconded to adjourn at 9:53am. The motion passed.

Respectfully submitted,



Tammy Penny  
Finance Director  
Town of Pelham