

NH Government Finance Officers Association
Thursday, January 11, 2024 - Draft
9:00 AM – (VIA ZOOM)

<u>Members Present:</u>	Naomi Bolton; Vicki Lee; Mark Decoteau; Cheryl Lindner; Tammy Letson
<u>Members Unable to Attend:</u>	Tammy Penny; Justin Campo; Katherine Heck; Tina Waterman; Jill McNeil; Tammy St. Gelais; Sheena Corbett; Dawn Enwright
<u>Others Present:</u>	None
<u>Call to Order:</u>	Naomi Bolton called the meeting to order at 9:16 AM
<u>Secretary's Report:</u>	The December 12, 2023 minutes were reviewed. Cheryl Lindner moved, Mark Decoteau seconded to approve the December 12, 2023 as written. Unanimous vote in favor.
<u>Treasurer's Report:</u>	Cheryl Lindner reviewed the treasurer's information. Tammy Letson moved, Mark Decoteau seconded to approve the treasurer's report through December 31, 2023 as presented. Unanimous vote in favor.

Committee Reports:

Due to committee representatives not being available today, there were no committee reports presented, but the following emails/information was touched upon.

- Legislative Report: Katherine Heck had emailed the executive committee the current list of 106 bill she is tracking for NHMA.
- Certificate Program: Jill McNeill sent an email indicating that the 2024 Certificate Program is officially full.
- NESGFOA: Tammy St. Gelais forwarded an email to the committee looking for input on topics and speakers that we might want to hear at the Spring Seminar, Wednesday, April 17, 2024 – Thursday, April 18, 2024 in Waltham, MA.

Old Business:

- Fellowship Program 2024: The executive committee reviewed an email regarding the 2024 Fellowship Program. Municipalities interested in applying must submit a letter of intent by Friday, February 9, 2024 and the full application is due by March 8, 2024. The executive committee will review any and all applications at the March meeting.
- Annual Meeting @ Mountain View Grand: This is scheduled for May 2nd & 3rd, 2024. The committee briefly discussed the public announcement of a recent outbreak and wondered if that would change our reservation. Naomi Bolton will reach out to both Tammy St. Gelais and Jill McNeill regarding this concern.

New Business:

- GAP Updates: The GAAP Update will take place on February 23, 2024 at 25 Triangle Park Drive (HealthTrust building) from 10 AM – 4 PM. Registration forms must be received by February 9, 2024.
- Certificate Program Scholarship: The committee received one scholarship application for the certificate program. Cheryl Lindner moved, Vicki Lee seconded the motion to grant the scholarship to Elizabeth Labonte, from the Town of Enfield, NH. Passed unanimously. Naomi Bolton will let Jill McNeill know.

- *Vacant At-Large Executive Board Seat:* Naomi Bolton informed the committee that we had received an email from Katie Phelps, from the Town of Boscowan resigning her seat. The Board was disappointed but wanted to thank Katie and wish her the best and maybe she can return. Naomi Bolton will be putting out an email through the list serve (soon) announcing the need to fill the vacant at-large position.

As there was no further business to come before the Executive Committee, Vicki Lee moved, Cheryl Lindner seconded to adjourn meeting at 9:26 AM, unanimous vote in favor.

The next meeting of the Executive Committee will be February 8, 2024 @ 9 AM via Zoom

Respectfully submitted,

Naomi L. Bolton

Naomi L. Bolton
Town Administrator
Weare, NH