

NH Government Finance Officers Association
Executive Committee Meeting
Thursday, November 9, 2023
Teleconference Meeting via Zoom

<u>Members Present:</u>	Naomi Bolton, Vicki Lee, Tammy Penny, Tammy St. Gelais, Jill McNeil, Tammy Letson, Justin Campo, Katherine Heck, Sheena Corbett
<u>Call to Order:</u>	Naomi Bolton called the meeting to order at 8:04 am
<u>Secretary's Report:</u>	Tammy Letson made the motion to accept the minutes of October 19 th as presented. Then Vicki Lee seconded; motion carried.
<u>Treasurer's Report:</u>	Cheryl Lindner was unable to attend today's meeting and there is no Treasurer's report today.
<u>Committee Updates:</u>	
<u>Legislative Update:</u>	Katherine Heck informed the group that there is lots going on at the legislature with a record number of retained bills this year. We expect many of them to die. There are over 1,200 bills filed for the next session and we are following about 500 of them. They have already done 86 fiscal notes that would have an impact on cities and towns. We are continuing to see a lot of traffic around municipal issues. It has been an interesting fall since normally we are able to report out on all of the State budget numbers as allocated for distribution but we have not been able to secure that information even though the information has been used already to set some tax rates. Katherine will be meeting with a Senator later today around how towns rely on State aid but we can't plan without information. Finding out your Meals & Rooms or Highway Block grant amount during tax rate setting time doesn't leave us a lot of wiggle room to have meaningful discussions on what they mean for revenues, fund balance or future expenditures.
<u>Training Committee:</u>	Tammy St. Gelais said that the NHGFOA annual conference agenda is pretty much full and we are working on finalizing details. We will be getting the sponsor letters out soon. The training committee will be having a joint meeting with the executive committee during the upcoming holiday luncheon. The Don Winn team building workshop will be held November 30 th from 9:00 – 3:00. Most of the 14 registered attendees work with the State.
<u>Certificate Program:</u>	Jill informed the committee that she has at least 15 people signed up for the upcoming certificate program already and expects the program to fill up by the end of November. Jill just started sending emails to schedule the classes.
<u>Membership Committee:</u>	Jill informed the group that memberships continue to trickle in. She also has been hearing that some information technology departments are blocking access to the google group.
<u>Purchasing Committee:</u>	Tina Waterman was not available today and there are no updates.

- Website Committee: Tammy St. Gelais will re-send info on NHGFOA non-profit status to Justin Campo for website. The firewall may have blocked the first one. NHGFOA is filed as a non-profit with the State. Justin is also considering asking Haverhill to reactivate Betsy's email and have the emails go through and switch it that way. Then we will establish a generic NHGFOA email address to use for website administration.
- Audit Committee: Greg has been notified that we are ready for the audit. Jill is going to reach out to see if he'd like to conduct the audit the same day of the holiday luncheon like he normally does.
- New England States GFOA: Tammy St. Gelais informed the group that we have not signed the Mount Washington contract yet because we are waiting on Rhode Island to book at the Omni. We will receive discounts if they are both booked at the same time as discussed at the last meeting. Rhode Island needs to choose dates for their conference. Tammy is on the scholarship committee and the NESGFOA policy was \$1,000 scholarships for college students but \$1,000 doesn't go far these days. Tammy brought up the fellowship program and now there is a fellowship program committee. The State of Massachusetts offers a fellowship program. The NESGFOA is considering offering \$6,000 (\$1,000 per state) to encourage a matching program. They are also looking for session ideas for the spring seminar that will be taking place 4/18 and 4/19/24.
- NHPDIP Committee: No one present to update.
- Old Business: Tammy St. Gelais mentioned that Sheena Corbett will be available to cover the NHMA booth all day so we will have constant coverage. If anybody has time, please stop over. Naomi Bolton will stop over. The certificate program, fellowship program and conference rates will be advertised at the NHMA conference. NHGFOA ice scrapers will be given away.
- The holiday luncheon will be held on Tuesday, December 12th at 11:00am at NHMA located at 25 Triangle Park Drive in Concord.* This will be a joint meeting with the executive board and training committee. The food will come from Olive Garden.
- New Business: The GFOA conference will be held in Orlando, Florida on June 9th – 12th in 2024 and Naomi Bolton cannot attend and would like to send Vicki Lee. There are no objections to this action. We will move zoom meetings to 9:00am beginning with the January 2024 meeting. Tammy St. Gelais also mentioned that there are scholarship opportunities for this conference.

Adjournment: The meeting adjourned at 8:34am.

Respectfully submitted,

Tammy Penny

Tammy Penny
Finance Director
Town of Pelham