

NH Government Finance Officers Association  
Executive Committee and Training Committee Joint Meeting  
Tuesday, December 12, 2023  
25 Triangle Park Drive, Concord, NH

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**Members Present:**

Naomi Bolton, Vicki Lee, Cheryl Lindner, Tammy Penny, Tammy St. Gelais, Jill McNeil, Tammy Letson, Katie Phelps, Justin Campo, Katherine Heck, Sheena Corbett, Dawn Enwright, Donna Ferland, Mark Fleisher, Jeanine Roukey, Jeff Ruggles, Beth Galperin, Darlene Simmons, Jen Heon

**Call to Order:**

Naomi Bolton called the meeting to order at 11:14 am. This is a joint meeting and Naomi called for everyone to introduce themselves.

**Secretary's Report:**

Tammy St Gelais cited a type -o under the audit committee section. Then Justin Campo made the motion to accept the minutes of November 9<sup>th</sup> as amended. Then Vicki Lee seconded; motion carried.

**Treasurer's Report:**

Cheryl Lindner presented the Treasurer's report. She explained that some deposits have come in for dues, the certificate program and sponsorships as well. Then she went on to explain the expenses. Expenses include a deposit for the conference casino night and deposits for other conference expenses. We have also paid NESGFOA for the \$100 scholarships towards the rooms for the most recent conference and paid for the Don Winn training. The balance in the fund is \$111,905.68. Cheryl also explained the credit card detail report that included \$4,287.83 in charges. Tammy St. Gelais mentioned that the \$500 GFOA conference charge will be reimbursed by the bond bank since she inadvertently used the wrong card. Dawn Enwright made the motion to accept the Treasurer's report and Tammy Letson seconded. Motion carried.

**Committee Updates:**

**Legislative Update:**

Katherine Heck informed the group that bill language is finally coming out but there are still some confidential bills out there. NHMA is following 487 bills. There are some concerning bills to SB2 Towns around the default budget. There are bills on many exemptions and credits. There are also a lot of bills on education funding that were submitted prior to the court decision. There have been conversations on what municipal aid will look like if meals and rooms were used to fund education. The lawsuit has been appealed and we probably will not see a final decision on SWEPT until next October. We are seeing bills that would involve huge fines and result in termination if you misrepresent anything that you say in your official positions. We are also seeing bills that may involve another distribution of surplus road and bridge funds. Katherine has written 143 fiscal notes and this means there will be a direct impact on local budgets. Katherine mentioned the importance of communicating with our legislators during the process and making them aware of the impacts of decisions. Many of these notes will have a negative impact on budgets. There is another bill that suggests anything over \$200 will have to go to competitive bid. The House is evenly divided so anything extreme probably will not get through. The Senate is still leaning red. There are also some positive bills related to housing and many the remove local control.

<u>Training Committee:</u>	Tammy St. Gelais explained the tentative agenda. Lisa Parker will present the GASB update again. There will be sessions on NH Retirement, NH DOL and Personnel Policies that will run concurrent with Treasurer education. The Treasurer education may be broken out in Town and City format for the second session. Tammy St. Gelais would like the Treasurer sessions to be recorded since so many do not attend these conferences. On Friday we have the PDIP and Procurement Committee concurrent meetings. One of the concurrent sessions might be Recruiting/Retention (could be a panel). Tammy asked for another possible session. Tammy went on to mention that Mark Fleischer had some good session ideas including AI, ARPA closeout, and annual continuing disclosure. Another concurrent session will be Wellness/Insurance Costs. Ethics is also listed on Thursday. Additionally, there will be concurrent sessions on MS forms – broken out as small and large communities. The last session will be the Legislative update. We are going to have a casino theme named “NH by the Numbers.” Sponsor letters have gone out and we have \$6,000 in commitments so far. The conference budget anticipates \$40,000 for sponsors and \$58,000 for registrations. Jill mentioned that the gifts will be poker sets. The GAAP update has been purchased and 2/23/24 is the date that the recording will be shown. Tammy is looking for a facilitator for the GAAP update. Additionally, the Don Winn session had 14 attendees.
<u>Certificate Program:</u>	Jill informed the committee that she has 25 people signed up and 5 spots left. Jill circulated the attendee list and mentioned that we may be over budget by a few thousand because the certificate program budget was set before the conference cost was known. She asked if we should take on sponsors. We do not know if all certificate program attendees will attend the conference overnight. The committee agrees that there is sufficient fund balance to cover and that not all will attend.
<u>Membership Committee:</u>	Sheena sent out a solicitation correspondence to everyone who dropped a business card at the NHMA conference. She included membership, certificate program, and conference information.
<u>Purchasing Committee:</u>	Tina Waterman was not available today so there are no updates.
<u>Website Committee:</u>	Justin has no updates. Jill asked for FY23 minutes because the auditor asked. The final minutes have not been put on the website.
<u>Audit Committee:</u>	Greg has been in and conducted the audit but he needs the minutes from fiscal year 2023 and then he will give us the report.
<u>New England States GFOA:</u>	Tammy St. Gelais informed us that Rhode Island signed with the Omni Providence this week and once we signed with the Mount Washington Omni Hotel, we will get concessions. Both contracts will be signed this week. The date for Rhode Island is 9/26/26 -9/30/26. This year’s is in Mystic, Connecticut on 9/15/24-9/18/24. Next year is at Jay Peak, Vt on 9/14/25-9/17/25. The spring seminar is 4/18/24-4/19/24 at Waltham. Massachusetts doesn’t have a location yet but their conference is in 2027. The date for Mount Washington is 9/10/28 to 9/13/28.
<u>NHPDIP Committee:</u>	Dawn Enwright mentioned the oversight transition from the bank commissioner to the treasurer. She also explained that the PDIP committee reviews packets that are provided to them at each meeting. The consensus is that the economy is strong. Jobs continue to increase and high interest rates are expected to continue into 2024. PDIP has been giving fantastic returns.

Old Business:

Naomi asked about the fellowship program. Tammy S thought she spoke with some interested parties at the NHMA conference. Tammy summarized the fellowship program that is currently funded at \$9,200. Naomi continued to elaborate on the program. Naomi also mentioned a “Women in Leadership” program that she is working on with the MMANH. The first meeting for this program is January 24<sup>th</sup>.

New Business:

We will move executive committee zoom meetings to 9:00am on the second Thursday of the month beginning with the January 11, 2024 meeting. Tammy S also announced the next training committee meeting will be over zoom on January 18<sup>th</sup> at 10:00am.

Adjournment: The meeting adjourned at 12:04 pm.

Respectfully submitted,

*Tammy Penny*

Tammy Penny  
Finance Director  
Town of Pelham