

## **NH Government Finance Officers Association**

**Tuesday, December 6<sup>th</sup>, 2022**

### **10:30 AM – NHMBB Building & Zoom**

- Members Present:** Tom Boland, Tammy St. Gelais, Jill McNeil, Vicki Lee, Carrie Klebe, Cheryl Lindner, Naomi Bolton, Mark Decoteau (via zoom), Justin Campo
- Members Unable to Attend:** Tammy Penny, Geoff Ruggles
- Others Present:** NHGFOA Training Committee
- Call to Order:** 10:30am
- Secretary's Report:** October 13<sup>th</sup> meeting minutes, minor spelling changes were made in the minutes. Minutes for October 13<sup>th</sup> with adjustments were motioned for approval by Vicki Lee, seconded by Mark Decoteau, Justin Campo abstained, motion passed.
- November 3<sup>rd</sup> meeting minutes, change to correctly spell Cheryl Lindner's name by adding second n. Minutes for November 3<sup>rd</sup> meeting with adjustment was motioned for approval by Cheryl Lindner, seconded by Vicki Lee, Mark Decoteau abstained, motion passed.
- Treasurer's Report:** Mark Decoteau presented and reviewed the treasurer's information. Stated we are still waiting on December deposits and that the fund balance is doing ok, and is still healthy with \$125,000. Vicki Lee motioned to approve the treasurer's report through December 5, 2022. Justin seconded, unanimous vote in favor.
- Committee Updates:**
- Legislate Update:* Katherine Heck presented upcoming legislation. Stated currently 296 LSR's have come out and 57 of them relate to finance. One requests a change to default exemptions. Jamie Dow asked about Meals & Rooms and State Aid, how municipalities should handle budgeting for Meals & Rooms was discussed. Katherine stated there are no bills to date regarding a change in the calculation of Meals & Rooms. NHMA has released a new publication for Finance and will be offering a free class next fall.
- Training Committee:* Tammy St. Gelais gave a conference update and provided a tentative agenda. The conference will be held on May 4<sup>th</sup> and 5<sup>th</sup> at the Grappone Conference Center in Concord again this year. We are still gathering session ideas and soliciting sponsorships.

*Certificate Program:* Jill McNeil stated the program is up to 21 people and they are trying to reach 30 people. The board then discussed the scholarship applications that were received. The board voted unanimously to approve all the applications received. Scholarships were approved for Steven Royer, Waterville Valley and Chelsey Michalski, City of Concord.

*Membership Committee:* Jill McNeil stated that memberships are still coming in.

*Purchasing Committee:* Nothing discussed.

*Website Committee:* Justin Campo stated no update at this time.

*Audit:* Nothing discussed.

*NHPDIP Advisory committee:* Beth Galperin stated that meetings are still happening quarterly. There is a bill in legislation moving from the bank commission to the state treasurer. The rate at the current time is 3.98%.

### **Old Business:**

*2023 Budget:* Mark Decoteau discussed the budget, stated he is working on cleaning up account lines to try and simplify the budget. The board discussed increasing the NESGFOA scholarship line, Cheryl Lindner motioned to approved the increase from \$7,700 to \$9,100, motion was seconded by Justin Campo. Motion was passed unanimously.

### **New Business:**

*Additional discussion:* Tammy St. Gelias discussed the Owl camera that was used at the meeting. The camera allowed for a better meeting setting for those attending virtually, she stated the NHMBB has purchased it and was requesting NHGFOA split the cost as both organizations will be utilizing it. Discussion of the board ensued regarding the benefits of the Owl camera, the request to split the cost was approved unanimously by the board.

Tammy St. Gelias then discuss the option of adding a part-time employee to NHGFOA to assist with various duties of the NHGFOA. The board agreed that a part-time employee would be very beneficial and that more duties were falling on individuals then previously before. It was suggested that the job description and cost of hiring an individual part-time be researched and looked into before a decision was made

Motion to adjourn by Justin Campo, seconded by Cheryl Lindner, motion passed unanimously, meeting adjourned at 11:20am.

The next meeting of the Executive Committee will be February 7<sup>th</sup>, 2023 at 10:00 am.