

**NH Government Finance Officers Association**  
**Executive Committee Meeting**  
Tuesday, April 5, 2022 9:00AM  
Teleconference Meeting via Zoom

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**Members Present:** Geoff Ruggles; Tom Boland, Naomi Bolton, Mark Decoteau, Vicki Lee, Carrie Klebe, Tammy St. Gelais, Tammy Penny (attended at 9:25AM)

Not Present: Jill McNeil, Tina Waterman, Justin Campo, Katherine Heck

**Call to Order:** Geoff Ruggles called the meeting to order at 9:05AM

**Secretary's Report:** Mark Decoteau moved to approve the February 1, 2022; minutes as written: Naomi Bolton seconded the motion. Vote 7-0

**Treasurer's Report:** Mark Decoteau reviewed the treasurer's income and expenses. Tom Boland moved to accept the treasurer's report as presented. Carrie Klebe seconded the motion, and the treasurer's report was approved 7-0.

**Committee Reports:**

- *Certificate Program:* Tammy St. Gelais stated they have 46 who have signed up for the basic municipal accounting class which is on 4/5 and 4/6. Jill was setting up the certificate program this morning, therefore was absent.
- *Training Committee:* Tammy St. Gelais stated they have received \$36,250 so far in sponsorship money. One hundred twelve (112) people have signed up for the May conference.
- *Membership Committee:* Naomi Bolton volunteered to be on the membership committee to help Jill.
- *Purchasing Committee:* No report
- *Website/Consortium Advisory Committee:* No report
- *NESGFOA:* Tammy mentioned the conference went well. For the North Conway conference, she has received \$134,000 in sponsorships but still needs \$132,000 more. She will send out second notices. One more session has been added, David Bridges from Fidelity Investments will present Geopolitical Outlook. Tammy stated that one of the board members suggested that maybe the Mount Washington hotel could talk about the history of the hotel and maybe give a tour. She stated registrations will go out mid-June. Tammy will give us the hotel code to sign up early.
- *NHPDIP:* No report

- *Legislative Report:* No report, Katherine Heck was at the legislative this morning.
- *Audit:* Tammy St. Gelais stated that Greg Colby came and audited the books, and she is just waiting for the final report.

**Old Business:** Geoff emailed the new slate of officers. There is an open slot for a member at large. Mark Decoteau suggested that we advertise on the list serve. Geoff Ruggles stated that he would do so.

**Budget:** Geoff stated we normally start in March and the annual budget shall be adopted annually by the Executive Committee by August 15<sup>th</sup> of each year according to the policy.

**Scholarships:** Received an application from Cheryl Eastman from Northwood, and an application from Jennifer Heon and Victoria Danielson from Manchester. Mark Decoteau made a motion to approve Cheryl Eastman and one applicant from Manchester. Geoff Ruggles seconded. Vote: 8 – 0

**Policy's:** Geoff stated they should be updated every couple of years. Part of the Budget Policy must include membership dues. The committee will review the policies at the next executive committee meeting in May.

**Adjournment:**

Tammy Penny moved; Carrie Klebe seconded to adjourn meeting at 9:25AM, unanimous vote in favor.

**The next meeting of the Executive Committee will be held at the NHGFOA conference on May 5th in North Conway. The following meeting will be June 7, 2022 9:00AM via Zoom**

Respectfully submitted,

**Vicki Lee**

Vicki Lee, NHGFOA Secretary

Draft minutes: April 5, 2022 Executive Committee Meeting via Zoom